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**Position:** Lecturer  
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## **EDUCATION**

2008 Secondary education, Nomgon high school  
2012 B.A. in Technical Translation, School of Language Education, MUST  
2014 M.A. in Foreign Language Translation, “Topic: Studies of the Technical Documentation Translation (on the examples of Track-Type Tractor’s Operation Manual)”, SFL, MUST

## **EMPLOYMENT**

2012-2014 Assistant in the Department of English Studies, SFL, MUST  
2014-2015 Officer, Office of Academic Affairs, School of Civil Engineering and Architecture, MUST  
2014-2015 Part-time teacher, Foreign Language Center, National University of Mongolia  
2015-2018 Secretary, Institute of Foreign Languages, MUST  
2018-2020 Liaison Officer, Office of International Relations and Cooperation, MUST  
2020-present Lecturer, School of Foreign Languages, MUST

## **MEMBERSHIP**

English Language Teachers’ Association of Mongolia  
TESOL

## **PROFESSIONAL DEVELOPMENT ABROAD**

2022 ‘Using Educational Technology in the English Language Classroom’ 8-week MOOC, Iowa State University, USA  
2024 ‘TESOL Methodology’ 8-week MOOC, University of Maryland Baltimore County, USA

## **AWARDS & GRANTS**

2014 Award, Committee of Trade Union in the SFL, MUST  
2016 Award, Metropolitan Child, Family Development Department  
2016 Director’s Award, Institute of Foreign Languages, MUST

## **PUBLICATIONS**

Articles:

Domestic – 5  
International – 2  
Presentation – 2

Course books and handbooks:

Technical editor – 1  
Translation book – 1

## **PROJECTS AND CONTRACTS**

2012-2013 worked as a member of the team on the subproject “Development of standards for the recording of research papers” within the “Development of standards for recording research papers and creating a database” project, initiated by the School of Computer Science and Management, MUST.

2020

worked as a member of the team on the joint project “Modern Innovative American English Classroom” within the partnership with the U.S. Embassy.